

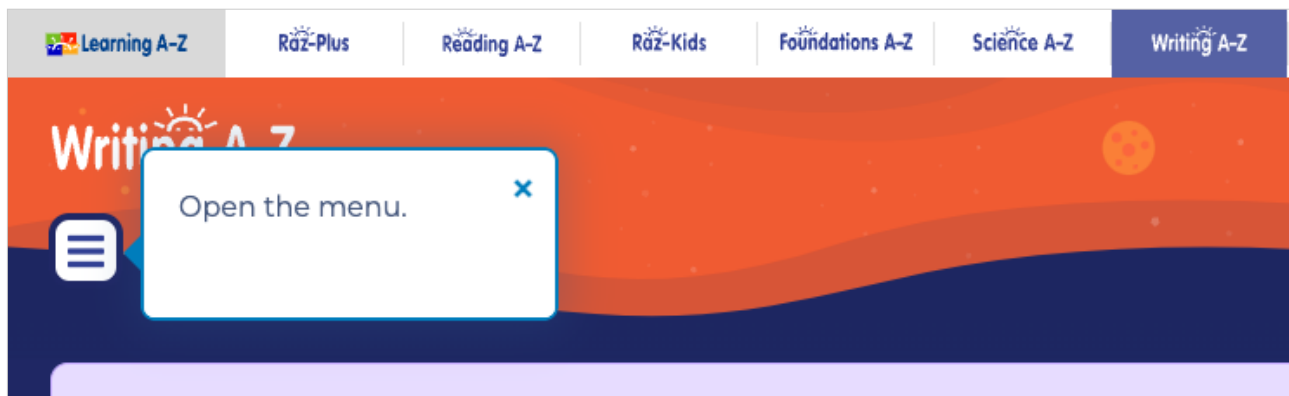
## Quick Reference

- A** The **Professional Development** section offers videos, articles, and podcast-like audio segments.
- B** Under **Find Resources By** you can search by Skills, Standards, or Collections to find exactly what you need.
- C** **Reports** is where you can access reports by Assignment, Student Progress, and Assessments.
- D** Under **Student Management** you can access your student roster, reports, and assignments. This is also where you go to score student activities in your In Basket.

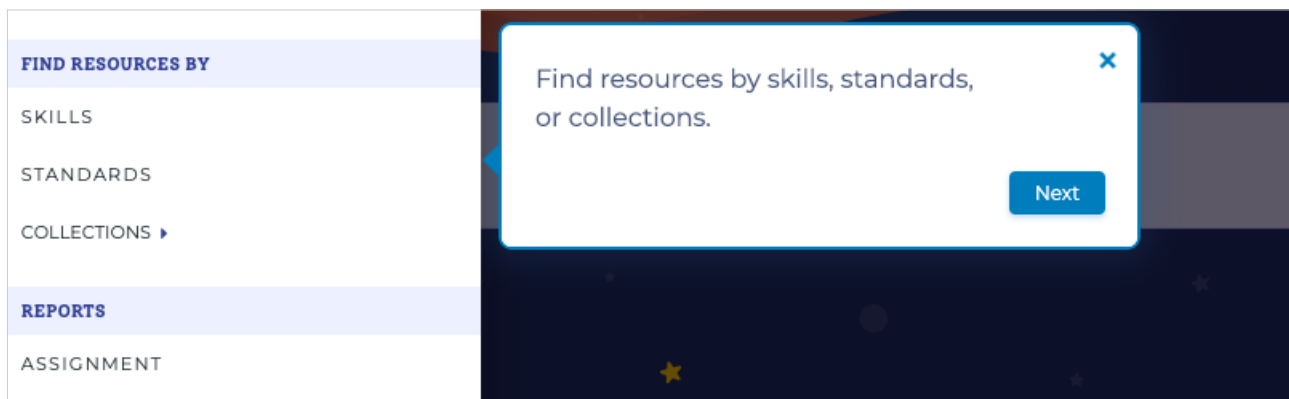
# Log In and Access These Helpful Resources

## 1 Resources

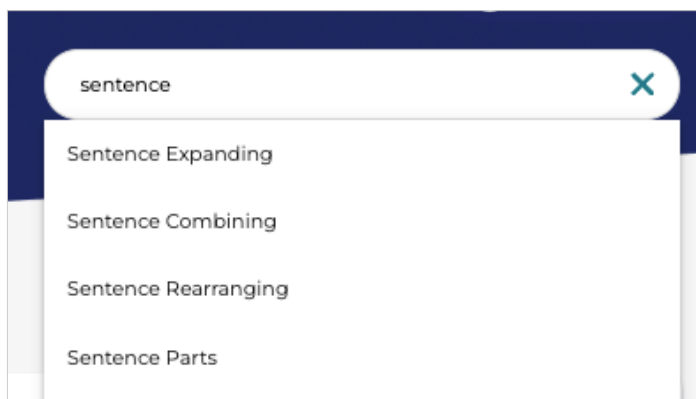
Finding the resources you need to support your students' writing and grammar skills is easy! Start by opening the menu in the top left corner of your screen.



You can find resources three different ways:



Or you can find the resources you're looking for by using the search bar.



### Lesson Plans

Access 80 lesson plans per grade for K–5. Units are organized by genres—opinion, informative, and narrative—and broken down into modules. Each module includes five lessons, which can be taught over one or two days to fit into any class schedule.

To access, go to the main menu drop down in the top left corner and select Lesson Plans.

The screenshot shows a grid of lesson plan options. At the top is 'Unit 1: Building a Writing Community' with 5 lessons. Below it are three columns for 'Unit 2: Opinion', 'Unit 3: Informative', and 'Unit 4: Narrative'. Each unit column has three rows representing different module options (e.g., Modules 1-2, Module 3, Module 4) and the number of lessons for each.

### Scope and Sequence

A carefully crafted scope and sequence for grade-level appropriate writing and grammar skills is offered for grades K–5 using the latest research and evidence-based practices.

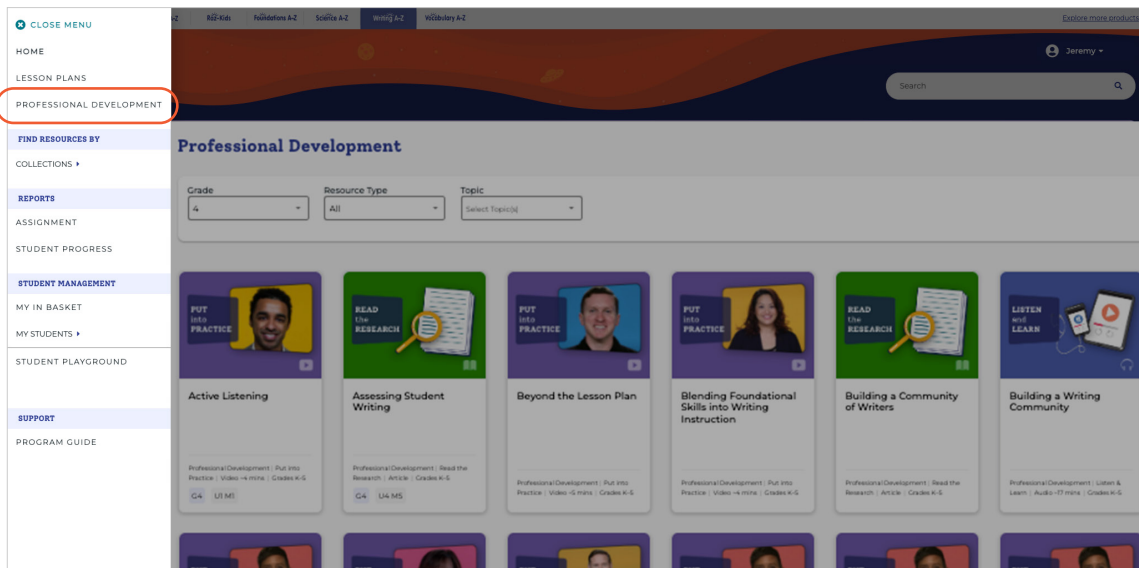
To access, click on any Lesson Plan to view all of the Grades K-5 Scope and Sequence documents.

The screenshot shows the 'Lesson Plans' dropdown menu. It includes a 'Grade' dropdown menu currently set to 'K'. There are also links for 'GRADES K-5: SKILLS OVERVIEW' and 'GRADE K: SCOPE & SEQUENCE GUIDE'. A 'CLEAR TEACHER'S WALT' button is visible in the top right.

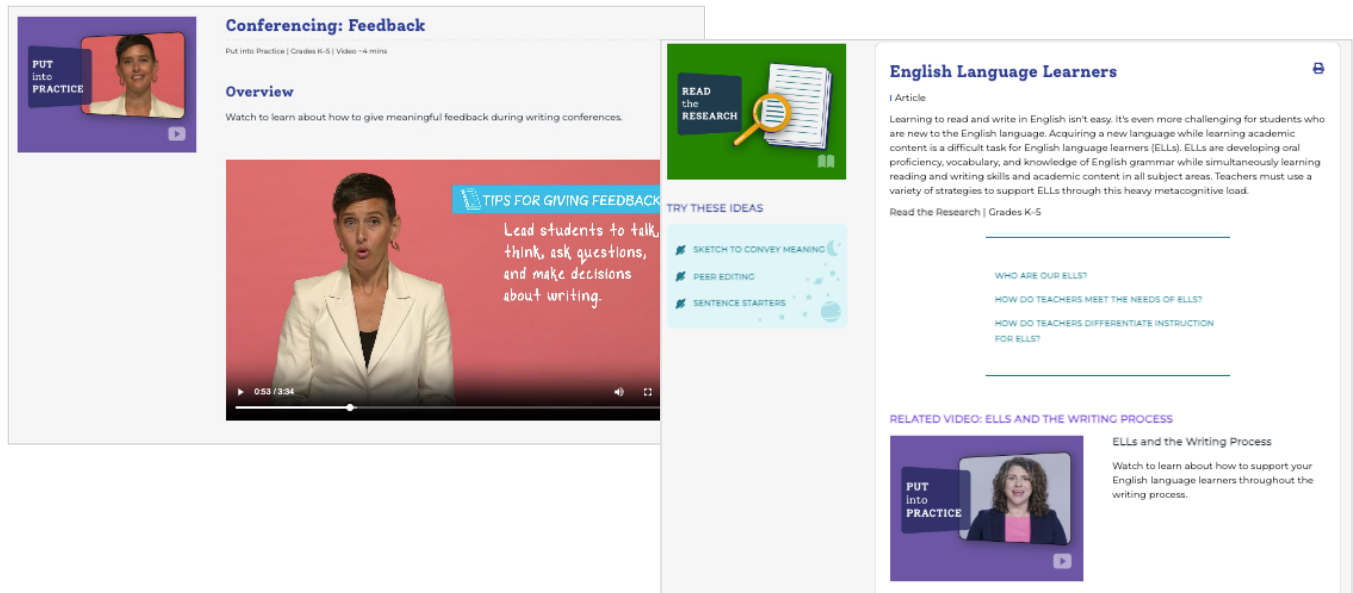
Writing A-Z		Scope and Sequence				
Kindergarten						
<b>Unit 1: Introduction to Writing</b>						
<b>Module 1</b> Building a Writing Community						
<b>Objectives</b>	<b>Are you a writer?</b> • Everyone is a writer • Reasons why people write	<b>Writers belong to a writing community</b> • Sharing ideas with other writers • Writers ask for help • Peer feedback	<b>Writers use the writing process</b> • The writing process helps writers • Steps in the writing process	<b>Writers read like writers</b> • Readers and topics • Interesting details	<b>Writers learn about writing by writing</b> • Self-evaluation of self as a writer • Writers get better at writing by writing, talking about writing, and using their writing strategies	
Students write on topics of choice for increasing amounts of time.						
<b>Unit 2: Opinion</b>						
<b>Module 1 Genre Study</b>   <b>Module 2</b>   <b>Module 3</b>   <b>Module 4 Text-dependent writing</b>   <b>Module 5 Publish and Present</b>						
<b>Objectives</b>	• Audience and purpose • Opinion and fact • Elements of opinion writing • What is a reason • Evaluate a strong and a weak piece	• Capitalize the first word in a sentence • Add a reason to support opinion • Space between words	• Sensory details (adjectives) • End punctuation • Sentences start with a capital letter, have end punctuation, and have word spacing	• Locate evidence from a book to support an opinion • Simple sentences • Closing sentence	• Purpose of an illustration • Peer feedback • Self-reflect • Present to class	
<b>Students will write:</b>	samples of opinion writing in their writer's notebook	opinion sentences about favorite snacks	opinion sentences defending a preference between two choices	a book review	a revised version of their book review	
<b>Unit 3: Informative Writing</b>						
<b>Module 1 Genre Study</b>   <b>Module 2</b>   <b>Module 3</b>   <b>Module 4 Text-dependent writing</b>   <b>Module 5 Publish and Present</b>						
<b>Objectives</b>	• Audience and purpose • Topic and supporting details • Sequence in a how-to text • Generating topics for informative writing • Asking and answering questions	• Details • Simple sentences • Add a detail • Sentences start with a capital letter, have end punctuation, and have word spacing	• One to three details about a topic • Topic sentence • Nouns and adjectives • Sentence conventions	• Sequence steps in a process • Linking words: <i>first, then, next, last</i> • Topic and closing sentences • Sentence conventions	• Self-reflect • Illustrate each step in how-to paragraph from Module 4 • Sentence conventions • Peer feedback • Present to class	
<b>Students will write:</b>	samples of informative writing in their writer's notebook	all-about informative sentences on something learned in school	informative sentences on a known topic	a how-to paragraph	a revised version of their how-to paragraph	
<b>Unit 4: Narrative Writing</b>						
<b>Module 1 Genre Study</b>   <b>Module 2</b>   <b>Module 3</b>   <b>Module 4</b>   <b>Module 5 Publish and Present</b>						
<b>Objectives</b>	• Audience and purpose • Ideas for narratives • Elements of narrative writing • Sequence of events • Evaluate narrative writing	• Oral rehearsal of events • Starting a story • Details: writer's reaction • Capitalization, word spacing, end punctuation	• Shades of meaning: verbs • Character, setting, and events • Time order words • Word choice (nouns and adjectives) • Capitalization of the first word in each sentence and pronoun I, word spacing, end punctuation	• Beginning: character and setting • Middle: events • End: writer's reaction • Prepositions • Expand a sentence by adding prepositions	• Self-reflect • Illustrate • Use a writing checklist to evaluate and edit the draft (capitalization of the first word in each sentence and pronoun I, word spacing, end punctuation) • Prepare writing to be shared • Peer feedback	
<b>Students will write:</b>	samples of narrative writing in their writer's notebook	a personal narrative paragraph	a personal narrative paragraph	a fictional narrative paragraph	a revised version of their fictional narrative paragraph	

## 2 Professional Development

Open the menu in the top left corner of your screen and click Professional Development.



Navigate through professional development resources and topics.

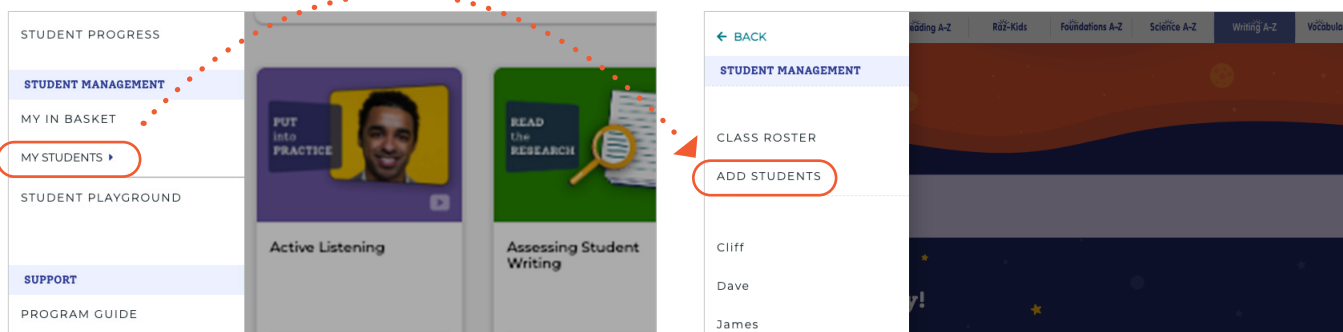


Explore a library of videos, podcasts, and articles you can filter by selecting a grade, resource type, or topic you want to focus on. Available in digital and printable formats, these resources are both flexible and informative.

- **Put into Practice:** 3–5 minute videos focused on how to teach specific writing skills
- **Learn from Experts:** 10–15 minute videos presented by an expert in the field
- **Listen and Learn:** 10–20 minute interviews with a teacher about current educational topics
- **Read the Research:** Articles that present and explain research and pedagogy

### 3 Manage Students

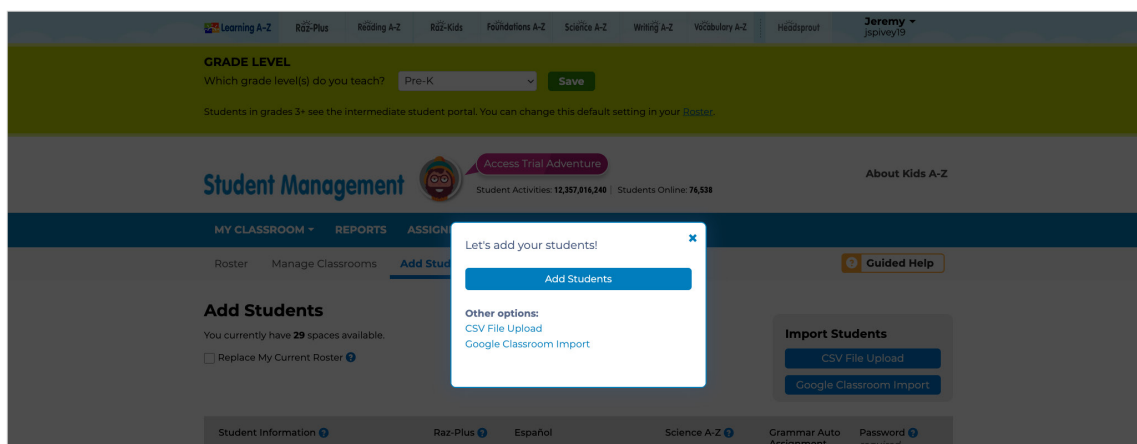
Let's walk through the process of rostering students.



1. Open the menu in the top left corner of your screen and select My Students.

2. Then select Add Students.

3. You'll be redirected to the Kids A-Z platform, where you can add your students under the General tab.



#### Add Passwords

Learning A-Z requires a unique text or graphic password for each child in order to ensure student information is secure. Passwords should remain unique and confidential at all times.

#### Manage

Use the on/off toggle switch on your classroom roster to enable or disable the incentives.

**Student Information**

Student Username *required*

First Name *optional* Last Name *optional*

District Student ID *optional*

Roster | Manage Classrooms | Add Students | Share in Students | Transfer Students | Restore Students | **Guided Help**

**Classroom Roster**

Viewing: All

General | Raz-Plus | **Writing A-Z**

Students	Grammar Auto-Assignment	Writing Playground	Spellcheck
<input type="checkbox"/> Adam	3	<input type="checkbox"/>	<input type="checkbox"/>

## 4 Student Experience

### Student Site

Students access their assignments by logging into the student portal at [KidsA-Z.com](http://KidsA-Z.com) or the Kids A-Z mobile app.

### Learning Stations

Students have access to four engaging learning stations: Writing Quests, Grammar Quests, Writing Library, and Playground.

### Main Quest/Side Quest

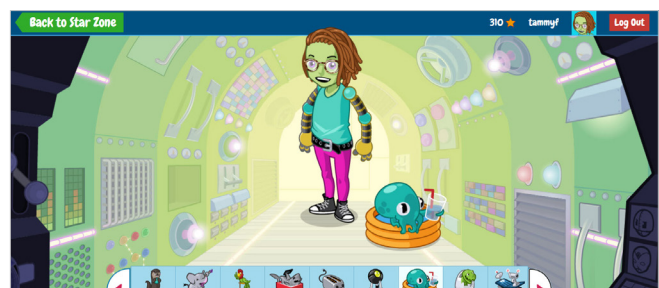
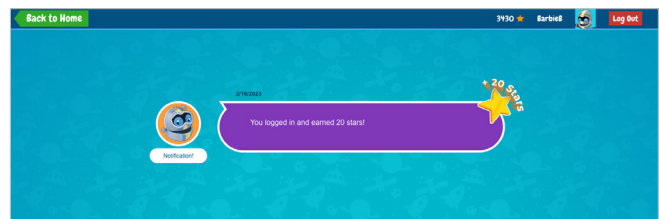
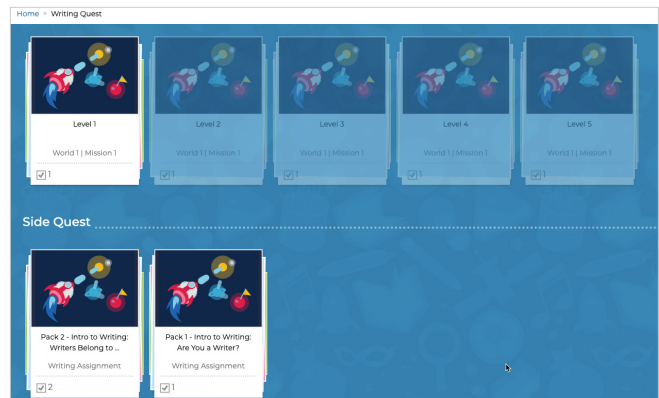
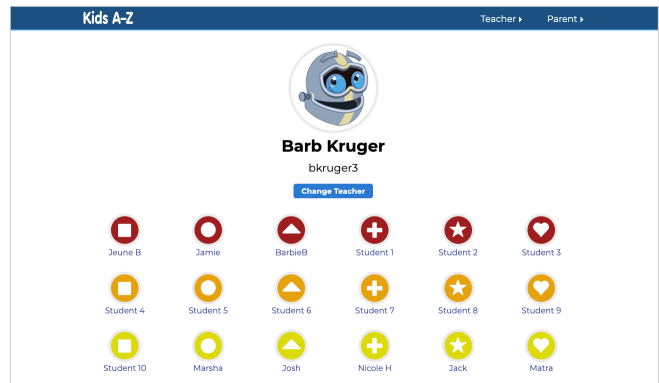
When students access their assignments, they're presented with two sections: In Main Quest, students complete assigned lesson sequences created when teachers follow Lesson Plans. In Side Quest, students access personalized resources that have been selected by their teacher to strengthen specific skills and provide enrichment opportunities.

### Messages

Students can use the dashboard to navigate to messages from you or their caregivers and receive notifications when they earn badges. Teachers are able to send students messages and award them bonus stars from the Roster, while caregivers can send messages using the Parent Portal.

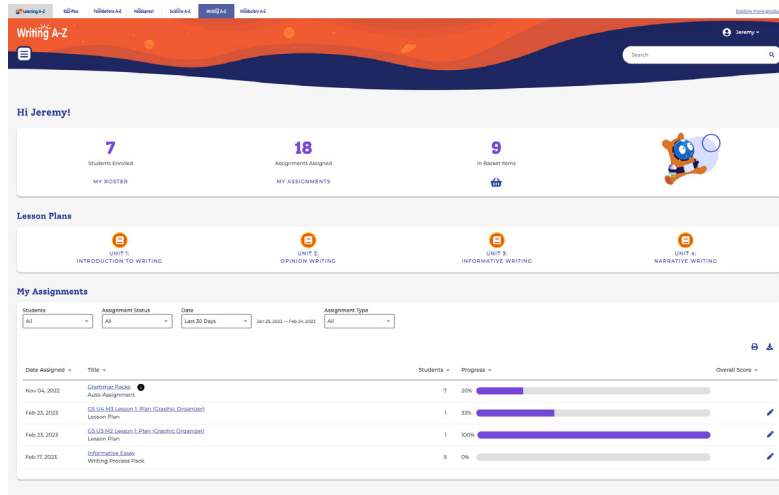
### Star Zone

Students earn stars as they complete activities and can use them to customize their avatar in the Avatar Builder or their Raz Rocket in the Star Zone. Incentives can be activated or deactivated by you in the Roster under the General tab.

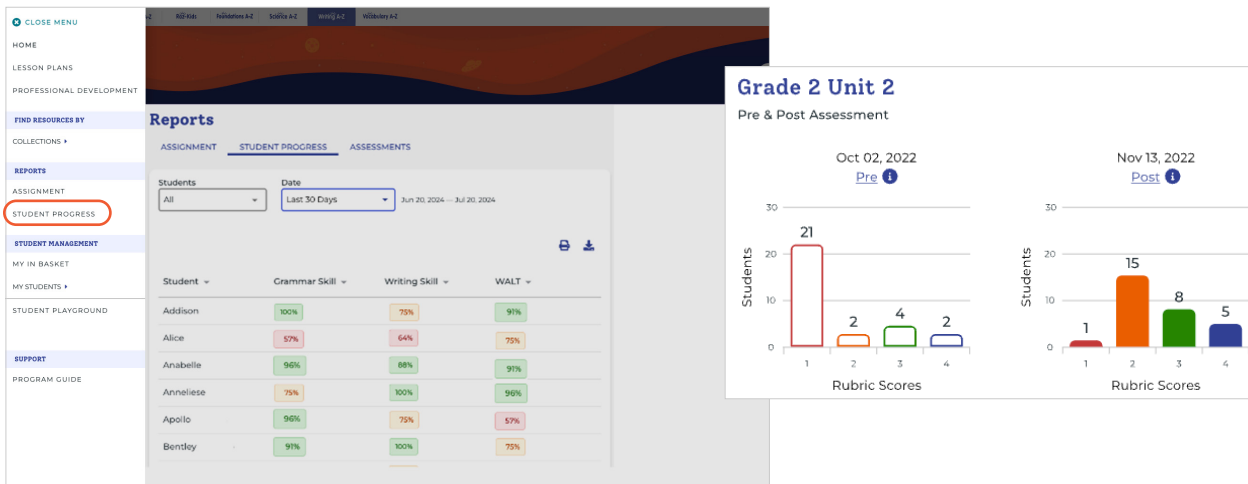


## 5 Reports

On the Writing A-Z homepage you can access an at-a-glance view of student activity.



Navigate to specific reports by opening the menu and selecting either Assignment or Student Progress.



Check out specific reporting features including:

- Reporting on Games:** In Writing A-Z, you can assign practice games to students as part of a lesson assignment, Writing Pack, Grammar Pack, or auto-assigned grammar packs. Each item in a game is associated with skills and standards and is recorded in Reports. A student's first attempt is recorded. Their second attempt is followed by feedback to help them self-correct.
- Reviewing Student Writing:** Once students complete their writing assignment, go to Assignment Report to review the writing, provide feedback (recorded and/or written), and score using the rubric in Lesson 5 of genre writing modules.
- Student Progress:** Student progress can be monitored with detailed student progress data, an overview of assignment activity, scores, skills progress, and exact response data.

For more navigation tips, go to [WritingA-Z.com](https://www.WritingA-Z.com) and click on the help icon  at the bottom of the page.